

Intergenerational Schools
Board of Directors Regular Meeting
 Held Jointly with TIS, LIS & NWIS
 Tuesday, April 28, 2020
 Zoom



THE
Intergenerational
 S C H O O L S
 A COMMUNITY OF LIFELONG LEARNERS

Board Attendance:	TIS	NWIS	LIS
Sarah Trimble	Present	Present	Present
Erika Adlakha	Present	Present	Present
Lynn Carpenter	Present	Present	Present
Mark Saffran	Absent	Absent	Absent
Tiffany Brazelton	Present	Present	Present
Stacy Miller	Present	Present	Present
Bob Nicolay	Present	Present	Present
Mark Olson	Present	Present	Present
Mark Charvat		Absent	
Jonathan Holody			Absent
Lee Trotter	Present		
Molly Wimbiscus		Present	
	8/9	8/10	7/9

Staff:	Organization
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Alonso	Director of Network Operations, IGS
Amy Cascio	Project Manager, IGS
Rachel Hanni	Director of Operations, LIS
Shawn Hallowell	Principal, LIS
Kristen Miracle	Assistant Principal, LIS
April Maimone	Principal, NWIS
Silvia Kruger	Principal, TIS
Anne Miano	Intervention Teacher, LIS
Emma Monaghan	Developing Teacher, NWIS
Nichole Collins	Advancement Director, IGCle
Guests:	Organization
Dr. Jeff Jaroscak	ESCLEW, TIS Sponsor
Matt Rado	CMSD, NWIS Sponsor
Anna Turner	CMSD
Maureen Businger	ODE, LIS Sponsor
Doug Mangen	Treasurer

Meeting was officially called to order at 6:02pm by Sarah Trimble, Board Chair.

1. Public Comment

- a. No Public Comment

2. Consent Agenda (all requiring action)

Sarah Trimble

- a. **February 26, 2020 and March 31, 2020 Board Minutes**
 b. **NWIS Only—Air Temp**
 c. **2020-2021 School Calendar**
 d. **2020-2021 Board Calendar**
 e. **2020-2021 Teacher Contract Language**
 f. **HB 21 Verification**
 g. **Data Agreement with Mathematica, hired by the Cleveland Foundation**

Motion to approve Consent Agenda items:

LIS: Motion by Stacy Miller; Seconded by Bob Nicolay **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Tiffany Brazelton **Motion passes unanimously**

NWIS: Motion by Mark Charvat; Seconded by Molly Wimbiscus **Motion passes unanimously**

3. Finance

Doug Mangen/Brooke King

- a. Mr. Mangen presented the financials from March. He explained that the schools applied for the Payroll Protection Program and received approval. This provides a loan; that is anticipated to be almost entirely forgivable after meeting the requirements. We should know more by mid-summer. If the PPP becomes a non-forgivable loan, the schools will simply return it. The five-year forecast will be presented to the board next month. It will be used as a tool to help the schools move forward. However, the board needs to keep in mind that all budgets right now may need adjusting several times over the next few months due to the fluctuating circumstances. Mr. Mangen explained that there has been no movement on the TIS-East lease since the last meeting. Currently appraisals are being done on the building and once those are complete, negotiations will resume.

Motion to approve February and March Financials

LIS: Motion by Bob Nicolay; Seconded by Stacy Miller **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Mark Olson **Motion passes unanimously**

NWIS: Motion by Lynn Carpenter; Seconded by Mark Olson **Motion passes unanimously**

- b. Ms. King presented a recommended staff compensation increase of 3% for the 2020-2021 school year. She explained that the increase has been factored into the current draft budgets, along with several assumptions about state and local cuts, as well as cuts to the High Quality funding that Near West receives. The budget presented does not include the Payroll Protection Program, or the anticipated Covid Relief Federal funds expected in the next few weeks.

There was discussion surrounding the staff increase. Mr. Nicolay, Chair of the Finance Advisory Council explained that while funding is up in the air and schools are running at a bit of a deficit, the increase for staff does not move the long term projections enough to prevent it. The long term financial issues will need a much larger, strategic approach.

Motion to approve 3% Staff Salary Increase for 2020/2021

LIS: Motion by Lynn Carpenter Seconded by Bob Nicolay **Motion passes with all votes in favor except one (Mark Olson)**

TIS: Motion by Tiffany Brazelton; Seconded by Bob Nicolay **Motion passes with all votes in favor except one (Mark Olson)**

NWIS: Motion by Lynn Carpenter; Seconded by Bob Nicolay **Motion passes with all votes in favor except one (Mark Olson)**

Motion to Authorize Doug Mangen and Brooke King to Move Forward on the Payroll Protection Program Loan

LIS: Motion by Lynn Carpenter; Seconded by Stacy Miller **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Tiffany Brazelton **Motion passes unanimously**

NWIS: Motion by Bob Nicolay; Seconded by Mark Olson **Motion passes unanimously**

A Board Member asked for clarification regarding the PPP. Is it a grant or loan, and if it is a loan what is the annual percentage rate? Mr. Mangen explained that the PPP is in fact a loan with a 1% interest rate. Key Bank is the lender.

4. Education and Enrollment

Molly Toussant

- a. Ms. Toussant explained the schools have adjusted the amount of instructional time they are providing due to the pandemic. The number has been reduced to the ODE minimum instructional hours of 920. As well, in order to meet those hours, the previously scheduled day off of May 1, 2020 will now be a school day.

Motion to Change 2019-2020 Number of Scheduled Instructional Hours and 2019-2020 School Calendar for May 1, 2020

LIS: Motion by Mark Olson; Seconded by Bob Nicolay **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Tiffany Brazelton **Motion passes unanimously**

NWIS: Motion by Molly Wimbiscus; Seconded by Sarah Trimble **Motion passes unanimously**

- b. Ms. Toussant presented a power point presentation highlighting the successes and challenges of distance learning that is taking place in the schools. See Power Point for details.

Meeting adjourned at 7:40 pm

Next Regular Board Meeting Scheduled

Wednesday, May 27, 2020

Zoom Meeting at 6pm.

Minutes prepared by Sarah Alonso, Director of Network Operations: Sarah Alonso

DocuSigned by:

Signed by Erica Adlakha, Secretary: Erica Adlakha

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