Intergenerational Schools  
Board of Directors Regular Meeting  
Held Jointly with TIS, LIS & NWIS  
Tuesday, April 28, 2020  
Zoom

Meeting was officially called to order at 6:02pm by Sarah Trimble, Board Chair.

1. **Public Comment**  
   a. No Public Comment

2. **Consent Agenda (all requiring action)**
   
a. February 26, 2020 and March 31, 2020 Board Minutes  
b. NWIS Only—Air Temp  
c. 2020-2021 School Calendar  
d. 2020-2021 Board Calendar  
e. 2020-2021 Teacher Contract Language  
f. HB 21 Verification  
g. Data Agreement with Mathematica, hired by the Cleveland Foundation

**Motion to approve Consent Agenda items:**

- **LIS:** Motion by Stacy Miller; Seconded by Bob Nicolay  
  **Motion passes unanimously**

- **TIS:** Motion by Lee Trotter; Seconded by Tiffany Brazelton  
  **Motion passes unanimously**

- **NWIS:** Motion by Mark Charvat; Seconded by Molly Wimbiscus  
  **Motion passes unanimously**

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<table>
<thead>
<tr>
<th>Board Attendance:</th>
<th>TIS</th>
<th>NWIS</th>
<th>LIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Trimble</td>
<td>Present</td>
<td>Present</td>
<td>Present</td>
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<tr>
<td>Erika Adlakha</td>
<td>Present</td>
<td>Present</td>
<td>Present</td>
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<tr>
<td>Lynn Carpenter</td>
<td>Present</td>
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<tr>
<td>Mark Saffran</td>
<td>Absent</td>
<td>Absent</td>
<td>Absent</td>
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<tr>
<td>Tiffany Brazelton</td>
<td>Present</td>
<td>Present</td>
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<tr>
<td>Stacy Miller</td>
<td>Present</td>
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<tr>
<td>Bob Nicolay</td>
<td>Present</td>
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<td>Present</td>
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<tr>
<td>Mark Olson</td>
<td>Present</td>
<td>Present</td>
<td>Present</td>
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<tr>
<td>Mark Charvat</td>
<td>Absent</td>
<td>Present</td>
<td>Present</td>
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<tr>
<td>Jonathan Holody</td>
<td>Present</td>
<td>Absent</td>
<td>Present</td>
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<tr>
<td>Lee Trotter</td>
<td>Present</td>
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<tr>
<td>Molly Wimbiscus</td>
<td>Absent</td>
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<td></td>
<td>8/9</td>
<td>8/10</td>
<td>7/9</td>
</tr>
</tbody>
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**Staff:**  
Brooke King Executive Director, IGS  
Molly Toussant Director of Education, IGS  
Sarah Alonso Director of Network Operations, IGS  
Amy Cascio Project Manager, IGS  
Rachel Hanni Director of Operations, LIS  
Shawn Hallowell Principal, LIS  
Kristen Miracle Assistant Principal, LIS  
April Maimone Principal, NWIS  
Silvia Kruger Principal, TIS  
Anne Miano Intervention Teacher, LIS  
Emma Monaghan Developing Teacher, NWIS  
Nichole Collins Advancement Director, IG Cle  

**Guests:**  
Dr. Jeff Jaroscak ESCLEW, TIS Sponsor  
Matt Rado CMSD, NWIS Sponsor  
Anna Turner CMSD  
Maureen Businger ODE, LIS Sponsor  
Doug Mangen Treasurer
3. Finance

a. Mr. Mangen presented the financials from March. He explained that the schools applied for the Payroll Protection Program and received approval. This provides a loan; that is anticipated to be almost entirely forgivable after meeting the requirements. We should know more by mid-summer. If the PPP becomes a non-forgivable loan, the schools will simply return it. The five-year forecast will be presented to the board next month. It will be used as a tool to help the schools move forward. However, the board needs to keep in mind that all budgets right now may need adjusting several times over the next few months due to the fluctuating circumstances. Mr. Mangen explained that there has been no movement on the TIS-East lease since the last meeting. Currently appraisals are being done on the building and once those are complete, negotiations will resume.

Motion to approve February and March Financials
LIS: Motion by Bob Nicolay; Seconded by Stacy Miller Motion passes unanimously
TIS: Motion by Bob Nicolay; Seconded by Mark Olson Motion passes unanimously
NWIS: Motion by Lynn Carpenter; Seconded by Mark Olson Motion passes unanimously

b. Ms. King presented a recommended staff compensation increase of 3% for the 2020-2021 school year. She explained that the increase has been factored into the current draft budgets, along with several assumptions about state and local cuts, as well as cuts to the High Quality funding that Near West receives. The budget presented does not include the Payroll Protection Program, or the anticipated Covid Relief Federal funds expected in the next few weeks.

There was discussion surrounding the staff increase. Mr. Nicolay, Chair of the Finance Advisory Council explained that while funding is up in the air and schools are running at a bit of a deficit, the increase for staff does not move the long term projections enough to prevent it. The long term financial issues will need a much larger, strategic approach.

Motion to approve 3% Staff Salary Increase for 2020/2021
LIS: Motion by Lynn Carpenter Seconded by Bob Nicolay Motion passes with all votes in favor except one (Mark Olson)
TIS: Motion by Tiffany Brazelton; Seconded by Bob Nicolay Motion passes with all votes in favor except one (Mark Olson)
NWIS: Motion by Lynn Carpenter; Seconded by Bob Nicolay Motion passes with all votes in favor except one (Mark Olson)

Motion to Authorize Doug Mangen and Brooke King to Move Forward on the Payroll Protection Program Loan
LIS: Motion by Lynn Carpenter; Seconded by Stacy Miller Motion passes unanimously
TIS: Motion by Bob Nicolay; Seconded by Tiffany Brazelton Motion passes unanimously
NWIS: Motion by Bob Nicolay; Seconded by Mark Olson Motion passes unanimously

A Board Member asked for clarification regarding the PPP. Is it a grant or loan, and if it is a loan what is the annual percentage rate? Mr. Mangen explained that the PPP is in fact a loan with a 1% interest rate. Key Bank is the lender.
4. **Education and Enrollment**

   a. Ms. Toussant explained the schools have adjusted the amount of instructional time they are providing due to the pandemic. The number has been reduced to the ODE minimum instructional hours of 920. As well, in order to meet those hours, the previously scheduled day off of May 1, 2020 will now be a school day.

   **Motion to Change 2019-2020 Number of Scheduled Instructional Hours and 2019-2020 School Calendar for May 1, 2020**

   **LIS:** Motion by Mark Olson; Seconded by Bob Nicolay *Motion passes unanimously*
   
   **TIS:** Motion by Bob Nicolay; Seconded by Tiffany Brazelton *Motion passes unanimously*
   
   **NWIS:** Motion by Molly Wimbiscus; Seconded by Sarah Trimble *Motion passes unanimously*

   b. Ms. Toussant presented a power point presentation highlighting the successes and challenges of distance learning that is taking place in the schools. See Power Point for details.

   **Meeting adjourned at 7:40 pm**

   Next Regular Board Meeting Scheduled

   **Wednesday, May 27, 2020**

   **Zoom Meeting at 6pm.**

   **Minutes prepared by Sarah Alonso, Director of Network Operations:**

   **Signed by Erica Adlakha, Secretary:**
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