

**Intergenerational Schools**  
**Board of Directors Special Meeting**  
 Held Jointly with TIS, LIS & NWIS  
 Thursday, August 13, 2020  
 Zoom



THE  
**Intergenerational**  
**SCHOOLS**  
 A COMMUNITY OF LIFELONG LEARNERS

<b>Board Attendance:</b>	<b>TIS</b>	<b>NWIS</b>	<b>LIS</b>
Sarah Trimble	Absent	Absent	Absent
Erika Adlakha	Absent	Absent	Absent
Lynn Carpenter	Present	Present	Present
Tiffany Brazelton	Present	Present	Present
Stacy Miller	Present	Present	Present
Bob Nicolay	Present	Present	Present
Mark Olson	Present	Present	Present
Mark Charvat		Absent	
Jonathan Holody			Absent
Lee Trotter	Present		
Molly Wimbiscus		Present	

<b>Staff:</b>	<b>Organization</b>
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Alonso	Director of Network Operations, IGS
Amy Casico	Project Manager, IGS
Rachel Hanni	Director of Operations, LIS
Silvia Kruger	Principal, TIS
<b>Guests:</b>	<b>Organization</b>
Matt Rado	CMSD, NWIS & LIS Sponsor
Anna Turner	CMSD
Nicole Collins	Advancement Director, IGClc

Meeting was officially called to order at 12:04 pm by Sarah Trimble, Board Chair.

1. **Public Comment** **Carpenter**  
 No Public Comment
  
2. **Consent Agenda** **Carpenter**
  - a. **Staff Handbook: Pandemic Addendum**

**Motion to approve the Staff Handbook: Pandemic Addendum**

Motion: Bob Nicolay; Seconded by: Lee Trotter (TIS only) and Stacy Miller **Motion passes unanimously**

Ms. King reviewed the Pandemic Addendum as well as the Americans with Disabilities Act. She paid special attention to the work from home/remote work. The board members discussed the various accommodations that would be afforded to staff as well as how the ADA would be implemented in the schools.

Dr. Wimbiscus asked how the Pandemic Addendum was created. Ms. King stated these policies were researched and written by the Director of Operations and Human Resources and the school's Project Manager who is a retired attorney. These policies were then vetted through the HR Advisory Council who has two HR professionals

3. Education and Enrollment

King/Toussant

Ms. Toussant explained that the Principals have attempted to reach out to all parents that are currently enrolled to ensure that the family will be attending in the fall. She reviewed the enrollment numbers at each school and explained the percentage of those students "at-risk" of not returning. A Power Point Presentation was shown that outlined the percentage of enrollment below goal for each school (11% for TIS; 13% for NWIS and 16% for LIS).

**Meeting adjourned at 12:37 pm**

Next Regular Board Meeting Scheduled  
**Wednesday, August 26, 2020**  
**Zoom at 6pm unless otherwise notified**

Minutes prepared by Sarah Alonso, Director of Network Operations:

DocuSigned by:

*Sarah Alonso*

DocuSigned by:

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Signed by Erica Adlakha, Secretary:

*Erica Adlakha*

E6ABCBA6B5A64E3...



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Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

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