

**Intergenerational Schools**  
**Board of Directors Regular Meeting**  
 Held Jointly with TIS, LIS & NWIS  
 Wednesday, June 24, 2020  
 Zoom



THE  
**Intergenerational**  
 S C H O O L S  
 A COMMUNITY OF LIFELONG LEARNERS

| Board Attendance: | TIS     | NWIS    | LIS     |
|-------------------|---------|---------|---------|
| Sarah Trimble     | Present | Present | Present |
| Erika Adlakha     | Present | Present | Present |
| Lynn Carpenter    | Present | Present | Present |
| Tiffany Brazelton | Present | Present | Present |
| Stacy Miller      | Present | Present | Present |
| Bob Nicolay       | Present | Present | Present |
| Mark Olson        | Present | Present | Present |
| Mark Charvat      |         | Present |         |
| Jonathan Holody   |         |         | Present |
| Lee Trotter       | Present |         |         |
| Molly Wimbiscus   |         | Present |         |
|                   |         |         |         |
|                   |         |         |         |

| Staff:            | Organization                        |
|-------------------|-------------------------------------|
| Brooke King       | Executive Director, IGS             |
| Molly Toussant    | Director of Education, IGS          |
| Sarah Alonso      | Director of Network Operations, IGS |
| Amy Casico        | Project Manager, IGS                |
| April Maimone     | Principal, NWIS                     |
| Silvia Kruger     | Principal, TIS                      |
| Kori Morris       | NWIS, Developing Teacher            |
|                   |                                     |
| Guests:           | Organization                        |
| Dr. Jeff Jaroscak | ESCLEW, TIS Sponsor                 |
| Matt Rado         | CMSD, NWIS Sponsor                  |
| Maureen Businger  | ODE, LIS Sponsor                    |
| Doug Mangen       | Treasurer                           |
| Nicole Collins    | Advancement Director, IGCle         |
|                   |                                     |

Meeting was officially called to order at 6:05pm by Sarah Trimble, Board Chair.

**1. Public Comment**

- a. No Public Comment

**2. Consent Agenda (all requiring action)**

**Sarah Trimble**

- a. **April 28, 2020 Board Minutes**  
 b. **Contract Actions**  
     i. **TIS/NWIS/LIS--Preferred Foods Extension Waiver & FIT Technology**  
     ii. **NWIS Only--Jan Pro**  
 c. **Personnel Actions--Resignations, Leave of Absence, TIS only--one-time stipend**  
 d. **Education Resolution--allow paper & pencil tests for 3rd grade**  
 e. **HB 21 Verification**  
 f. **TIS/NWIS/LIS--Adopt Policy**  
     i. **Drug Prevention Policy**  
     ii. **Reporting Accidents**

**Motion to approve Consent Agenda items:**

**TIS/NWIS/LIS: Motion by Tiffany Brazelton; Seconded by Stacy Miller Motion passes unanimously**

**3. Finance**

**Doug Mangen/Brooke King**

- a. Mr. Mangen presented the financials as of April 30, 2020. He informed the school boards the financials he was presenting did not show the new ESSER but did reflect the cuts in Foundation payments. Overall the financials do not look bad. There is a small deficit at Lakeshore and TIS-East. Near West looks healthy due to the School Quality money they received. The deficit at Lakeshore needs to be taken very seriously since they do not have the reserves the other two schools have.

The schools have received the Payroll Protection Program loan.

**Motion to approve April Financials**

**TIS/NWIS/LIS:** Motion by Stacy Miller; Seconded by Lynn Carpenter **Motion passes unanimously**

- b. Ms. King presented graphics outlining the financial health of the schools before and after the pandemic hit. She explained the various reductions in revenue and how this has affected the budget. She then reviewed the schools' 2020-2021 budgets and reminded the members that due to the uncertainty going into the upcoming school year there will be various iteration of the budgets. The 5-year forecast was also presented and explained.

**Motion to approve the Preliminary 2020-2021 Budget and Associated Personal Actions**

**TIS/NWIS/LIS:** Motion by Lynn Carpenter Seconded by Tiffany Brazelton **Motion passes unanimously**

**Motion to approve the 5-year forecast**

**TIS/NWIS/LIS:** Motion by Lynn Carpenter Seconded by Lee Trotter (TIS) and Stacy Miller (NWIS & LIS) **Motion passes unanimously**

**Ratify and Approve Securing a Loan Pursuant to the SBA Payroll Protection Program**

**TIS/NWIS/LIS:** Motion by Lynn Carpenter Seconded by Stacy Miller **Motion passes unanimously**

**Motion to Approve School-Wide Polling Fund 528**

**TIS/NWIS/LIS:** Motion by Lynn Carpenter Seconded by Lee Trotter (TIS) and Stacy Miller (NWIS & LIS) **Motion passes unanimously**

**4. Education and Enrollment**

**Molly Toussant**

- a. Ms. Toussant presented a slideshow that outlined the trends she found in talking with the teachers on distance learning. She reported the teachers found live teaching was the highlight of distant learning. The teachers reported to Ms. Toussant that keeping connections with students and families while balancing accountability and independently managing study skills were their main focus.

One board member asked how the teachers stayed connected to their respective school. Ms. Toussant explained that the organization uses Teams which helped keep the model connected. She also stated the teachers were surveyed weekly to assist the Administration in adjusting distance learning to fit the needs of not only the students but the teachers as well.

**5. Sponsor Message**

**Jaroscak/Businger/Rado**

- a. Dr. Jaroscak reported that although no site visits were being conducted, he has been in contact with TIS-East Principal, Ms. Kruger and the Director of Education Ms. Toussant in order to assist in any way that is possible.

Weekly updates have been coming from ESCLEW's director and contain the latest information that is available. The May 22 edition contained information about summer school programming. As of this report, we do not have information from ODE regarding the configuration of the school day for Fall 2020.

ESCLEW is offering many professional development programs for teachers. Specifically, they are offering Project Based Learning in a Remote Environment. The course runs from June 1 to June 26.

There will be a legal update for community schools on Friday, June 19. The webinar would count a 3.5 hours of training for new board members.

In addition, ESCLEW continues to hold bi-weekly academic webinars and offer regularly scheduled special education office hours to help with any problems that arise.

- b. Ms. Businger reported that the Intergens have been doing amazing work during distant learning. She recommended that the model documents their procedures during this time so they can be a resource for other schools. Many board members agreed with this suggestion. Dr. Wimbiscus stated that the Intergens write a white paper.
- c. Mr. Rado announced LIS was approved for Sponsorship through CMSD. The contract for both the LIS and NWIS sponsorship will be approved at the June board meeting. He also reiterated the Intergens have done an impressive job in keeping the students connected and learning during the pandemic closing.

**Meeting adjourned at 7:41 pm**

Next Regular Board Meeting Scheduled

**Wednesday, June 24, 2020**

**Zoom Meeting at 6pm.**

DocuSigned by:

*Sarah Alonso*

Minutes prepared by Sarah Alonso, Director of Network Operations:

DocuSigned by:

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Signed by Erica Adlakha, Secretary:

*Erica Adlakha*

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|   | salonso@igschools.org      |
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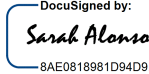
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