

Intergenerational Schools
Board of Directors Regular Meeting
 Held Jointly with TIS, LIS & NWIS
 Wednesday August 26, 2020
 Zoom



THE
Intergenerational
 S C H O O L S
 A COMMUNITY OF LIFELONG LEARNERS

Board Attendance:	TIS	NWIS	LIS
Sarah Trimble	Present	Present	Present
Erika Adlakha	Present	Present	Present
Lynn Carpenter	Present	Present	Present
Tiffany Brazelton	Absent	Absent	Absent
Stacy Miller	Present	Present	Present
Bob Nicolay	Present	Present	Present
Mark Olson	Present	Present	Present
Mark Charvat		Present	
Jonathan Holody			Present
Lee Trotter	Present		
Molly Wimbiscus		Present	

Staff:	Organization
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Alonso	Director of Network Operations, IGS
Amy Casico	Project Manager, IGS
Rachel Hanni	Director of Operations, LIS
Shawn Hollowell	Principal, LIS
April Maimone	Principal, NWIS
Lisa Lovato	TIS, Community Relations Specialist
Kristin Miracle	LIS, Assistant Principal
Ridwan Lawal	LIS, Apply Stage Teacher
Angela DeLeon	TIS, Primary Stage Teacher
Guests:	Organization
Dr. Jeff Jaroscak	ESCLEW, TIS Sponsor
Matt Rado	CMSD, NWIS & LIS Sponsor
Anna Turner	CMSD
Nicole Collins	Advancement Director, IGCle
Doug Mangen	Treasurer

Meeting was officially called to order at 6:02 pm by Sarah Trimble, Board Chair.

1. Public Comment

No Public Comment

Trimble

2. Consent Agenda

Trimble

a. Minutes

i. Regular Meeting—June 24, 2020

ii. Special Meetings—July 21, 2020, July 29, 2020, August 13, 2020

b. Contract Action

i. LV Consultants LLC

ii. Liz Richmond Counseling LLC

iii. Equius Group

c. Personnel Actions

Motion to approve Consent Agenda

Motion: Mark Olson; Seconded by: Stacy Miller **Motion passes unanimously**

3. Governance

Holody

Mr. Holody explained the annual Conflict of Interest and Annual Disclosure Forms for the school sponsor are coming due. These will be sent to each board member via docu-sign. Members should review, fill out, and sign the forms disclosing any information that may be considered a conflict of interest.

4. Education and Enrollment

King/Toussant

Ms. Toussant explained the updates to the Family Handbook that was approved at the June board meeting. The updates include changes to fit COVID related guidance from the Ohio Department of Health and the CDC and revisions to policies to ensure they are more anti-racist.

Ms. King informed the board the schools will be taking part in an equity and inclusion training with Erica Merritt from the Equius Group. She stated that the training will be the first in a series of trainings the staff will participate in throughout the school year.

Motion to approve Updates to 2020/2021 Family Handbook including Pandemic Attendance and Other Policies

Motion: Jonathan Holody; Seconded by: Lee trotter (TIS Only), Lynn Carpenter **Motion passes unanimously**

5. Communication Update

Collins

Ms. Collins reviewed the new website with the board. She showed them each one of the pages and how they seamlessly interact with each other. She showcased the new blog that is updated weekly as well as the enrollment tab, family communication tab and the re-opening tab.

6. Finance

King/Mangen/Nicolay

Mr. Mangen shared the year end results of the schools and IGcle with the board. Everyone ended better than anticipated. Key Bank is currently accepting applications for the PPP loan forgiveness. All of the schools will submit an application.

TIS is moving into the purchasing agreement phase for the TIS building. TIS will own the building within the next few months and the negotiations will start for the purchase of the 5th and 6th floor.

July looks very optimistic on the income and variances. We are hoping the Cleveland passes because it is a reoccurring revenue stream.

Mr. Nicolay explained that the 20/21 budget is very fluid and has changed many times since it has been approved and is anticipated to change again.

Ms. King stated the schools are not counting on the PPP money until it guaranteed the loan will be forgiven. Also the schools did not include any of the ESSER funds since these are highly restricted dollars that are for COVID expenses only.

Ms. King then shared a Power Point Presentation on enrollment numbers and explained that these numbers have been changing daily. Currently LIS and TIS will be holding safe centers for a number of students that are in desperate need of child care. If any of the schools become severely under enrolled, we will need to cut in any way we can and hold off on hiring or purchases while trying to protect currently employed staff.

Motion to approve June and July Financials

Motion: Bob Nicolay; Seconded by: Lynn Carpenter **Motion passes unanimously**

7. Executive Session

Trimble

To discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Roll Call: Bob Nicolay, Lynn Carpenter, Mark Charvat, Molly Wimbiscus, Jonathan Holody, Lee Trotter

Motion to bring Silvia Kruger’s salary in line with the compensation plan

Motion: Lee Trotter; Seconded by: Lynn Carpenter **Motion passes unanimously**

8. Sponsor Message

Jaroscak/Rado

Dr. Jeffrey Jaroscak presented the following report to the board. Please note that due to the coronavirus school closure and the board’s desire to conduct its meetings as expeditiously as possible, Dr. Jaroscak’s report was delivered via email ahead of the meeting. As of today we have seen a slight increase in communications from ODE, but still not a great deal of guidance in terms of reopening. Schools boards are really left to make the decision about reopening. There has been more guidance in terms of special education. At this point we are focused on the August 21 Remote Learning Plan submission and familiarizing ourselves with each school’s plan so that we can provide as much support as possible. You should have received the August Governing Authority Update. It contains information regarding site visits going forward. We will conduct site visit remotely for the near future. I conducted very brief “check ins” with schools in August. Moving forward the remote meetings will contain more detail and will focus on attendance record keeping and reporting as well as regular sit visit items. We conducted the annual statewide meeting last week. We had over 300 participants. Although we are just going through session evaluations, the response seems to be positive. You should have received the report from the monthly phone call between your school’s treasurer and ESCLEW’s Financial Oversight Specialist. No red flag areas were noted.

Mr. Rado stated that as the school year begins he and Ms. Turner will continue to share resources from the district with the community schools. Within the next few weeks he will be conducting site visits for both LIS and NWIS. A checklist went out to all schools so that they are aware of what will be reviewed on the Operations side. Ms. Turner will work directly with the Principals on the upcoming needs assessment. For the October meeting there will be a Contract Modification that will need to be approved that addresses remote learning.

Meeting adjourned at 7:33 pm

Next Regular Board Meeting Scheduled

Wednesday, October 28, 2020

Zoom at 6pm unless otherwise notified

Minutes prepared by Sarah Alonso, Director of Network Operations:

DocuSigned by:
Sarah Alonso
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Signed by Erica Adlakha, Secretary:

DocuSigned by:
Erica Adlakha
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Sarah Alonso
 salonso@igschools.org
 Director of Network Operations
 The Intergenerational School
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/29/2020 11:32:31 AM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	10/29/2020 11:32:37 AM
Signing Complete	Security Checked	10/29/2020 11:32:52 AM
Completed	Security Checked	11/2/2020 7:35:02 AM

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