

**Intergenerational Schools  
Board of Directors Regular Meeting**

Held Jointly with TIS, LIS & NWIS

Wednesday, October 28, 2020

Zoom



THE  
**Intergenerational  
SCHOOLS**  
A COMMUNITY OF LIFELONG LEARNERS

Board Attendance:	TIS	NWIS	LIS
Sarah Trimble	Present	Present	Present
Erika Adlakha	Present	Present	Present
Lynn Carpenter	Present	Present	Present
Tiffany Brazelton	Present	Present	Present
Stacy Miller	Present	Present	Present
Bob Nicolay	Present	Present	Present
Mark Olson	Present	Present	Present
Mark Charvat		Absent	
Jonathan Holody			Present
Lee Trotter	Absent		
Molly Wimbiscus		Present	

Staff:	Organization
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Alonso	Director of Network Operations, IGS
Amy Casico	Project Manager, IGS
Rachel Hanni	Director of Operations, LIS
Andres Perez-Charneco	Director of Operations, NWIS
Silvia Kruger	Principal, TIS
April Maimone	Principal, NWIS
Shawn Hallowell	Principal, LIS
Donna Bell	Administrative Assistant, TIS
Lee Rodriguez	Administrative Assistant, NWIS
Kristia Wiersma	Network Operations Assistant
Kaitlyn Taranto	Digital Media Specialist
Lisa Lovato	Building Support Specialist
Guests:	Organization
Dr. Jeff Jaroscak	ESCLEW, TIS Sponsor
Matt Rado	CMSD, NWIS & LIS Sponsor
Ann Turner	CMSD, NWIS & LIS Sponsor
Nicole Collins	Intergenerational Cleveland
Doug Mangen	Mangen & Associates
Becky Scheiman	Nicola, Gudbranson & Cooper, LLC

**Open Meeting and Public Records Training began at 5:06pm  
Scheiman**

Meeting was officially called to order at 6:00 pm by Sarah Trimble, Board Chair.

**1. Sponsor Message**

**Jaroscak/Rado**

Dr. Jaroscak informed the board that they should have a link to the October Sponsor Update and wanted to point out a few items on the update. The specifics about how to assess school quality in times of a pandemic remain elusive, one thing is for sure-the responsibility of assessing the performance of Community Schools rests with the sponsor. To that end ESCLEW is moving forward with the Contract Performance Framework Goals. These are also called the 11.6 goals. Draft goals are due on October 31. ESCLEW is asking that schools maintain the academic goals that they established in 2019 and craft new non-academic goals in the same way they have in the past.

Dr. Jaroscak stated there has been no relief regarding the requirement that schools conduct KRA and reading diagnostic testing. In an effort to ensure that our schools are continuing to provide

the required minutes of specially designed instruction (SDI) to special education students, we are holding special education check-ins (and follow up sessions) with our schools. TIS's session was conducted on September 30. Staff from ESCLEW met virtually with Silvia and the IS's to ensure that the school was providing the services and tracking them accurately. TIS is in good shape in that regard.

A virtual site visit was conducted on October 28. The items that were reviewed included:

- o A thorough review of student enrollment and attendance to ensure that TIS can account for all instructional hours contained in the Remote Learning Plan -the school is compliant on this item
- o 11.6 goals-we talked about the submission process
- o Dr. Jaroscak ensured that TIS is following the Remote Learning Plan as it is written. The school was compliant on this item.

Mr. Rado explained CMSD will be staying in remote learning until after the first of the year. He will still be conducting the scheduled in person site visits in November. These will occur regardless of students in the building. He has emailed a list of items that he will be looking for at the NWIS and LIS visit.

## 2. Consent Agenda

Trimble

- a. Minutes:
  - i. Amended Meeting Minutes June 24, 2020
  - ii. Regular Meeting Minutes August 26, 2020
  - iii. Emergency Meeting Minutes October 19, 2020
- b. TIS/NWIS/LIS: Sponsor Modification
- c. TIS/NWIS/LIS: Personnel Action
- d. TIS/NWIS/LIS: Annual Renewal
  - i. Academic Prevention and Intervention Policy
  - ii. Special Education Policies and Procedures
- e. 2019-2020 Annual Report
- f. TIS/NWIS/LIS: HB21 Verification of Residency
- g. NWIS/LIS: Contract Action
  - i. Schill Landscaping (NWIS)
  - ii. Jan Pro (NWIS)
  - iii. CityWide Maintenance (LIS)
- h. NWIS: MOU with Cleveland State University
- i. Retroactively Change/add to the board approved July 29, 2020 minutes

### Motion to approve Consent Agenda

Motion: Mark Olson; Seconded by: Stacy Miller **Motion passes unanimously**

## 3. Education and Enrollment

Miller/Toussant

Ms. King explained that as the school finishes its 8<sup>th</sup> week in remote learning the leadership continues to assess how the schools are doing regarding the Board approved Remote Learning Plan. She then reviewed the model's timeline of events and where the schools are now. Along

with the timeline she reviewed the County's alert levels and how these levels relate to the current amended plan. Ms. King also presented the current trends in COVID infections in the county. The School's recommendations to the Board is to remain 100% remote until January 5, 2021. After January 5<sup>th</sup> the schools will stay in session unless the county reaches a threat level Level 4 or Purple. Ms. King states that having this firm date of returning to the schools instead of following the plan to switch between Levels Orange and Red. This will create a consistent and predictable schedule for the families and staff. She is requesting the board consider this recommendation and approve the amendment to the plan at the next regularly scheduled board meeting on December 8, 2020.

Ms. Toussant presented a Power Point outlining what each of the schools have done throughout remote learning. She stated that there have been small groups of students in the building for testing and it has been going well. All students and staff are following safety measures such as mask wearing and handwashing. She did point out that remote learning has caused some academic and attendance issues.

Ms. Miller presented data on the beginning of the year NWEA MAP data. The MAP was administered to students virtually in late September. She compared the data from 19/20sy to 20/21sy which showed the students are performing well below where they were in 19/20.

Mr. Nicolay asked how our schools are comparing to schools of similar size. Ms. Miller explained that we do not have the data, however NWEA MAP is states to expect all students to lose a grade level due to the pandemic and the switch to remote learning.

Mr. Olson asked what the plan is to increase these scores going into the next trimester. He also stated the leadership and board need to consider the effects of not having the students return to the schools what that will mean moving forward.

Ms. Toussant stated that the schools are now using IXL which can target student areas of need and will be used regularly for the remainder of the school year. Ms. Toussant agreed that there are areas of great concern especially attendance and pointed out the specific demographics that need focus. Primary students are missing the most school with Special Education students a close second. Both these groups would benefit from in-person learning.

Mr. Rado stated that every student experiences learning loss so how are these finding different than other years. Ms. Toussant stated that she would need to look at one more year of data to compare the learning loss.

Mr. Holody stated that our school need to open and the health indicators reviewed do not show a significant increase in ICU patients as well the recommendations to close the school in a Purple are only recommendations and are not requirements by the State. He went on to say that based off of Ms. Toussant's presentation we need to open and that he was against remote learning from the start.

Ms. Trimble then reminded the Board of the current motion is to bring a revised COVID Plan with possible amendments and authorizations to pursue adjustments for the December board meeting approval. Ms. King also stated that the board is able to make any motion they see fit.

Dr. Wimbiscus stated the County colors are arbitrary and data has suggested that schools are not super spreaders. Ms. Carpenter than stated that we need additional data before the board

can act on the motion and there should be a meeting held in mid-November (preferably November 18) before the regularly scheduled board meeting.

**Motion to schedule a Special meeting on or near November 18, 2020 to review and analyze all relevant educational, attendance, and community health data and expert medical and safety guidance data in order to make an informed decision on any necessary changes to the July 29, 2020 School COVID Plan.**

**Until such time the School shall follow the Plan and Amendments as written.**

Motion: Bob Nicolay; Seconded by: Molly Wimbiscus **Motion passes unanimously**

Ms. King then showed enrollment numbers for Near West and briefly explained its impact on Near West's budget and how it is being handled.

#### 4. Governance

Holody/King

Mr. Holody reminded the Board Members of the December 5<sup>th</sup> Diversity and Inclusion training that will be conducted by Erica Merritt at the Equius Group. The training will take place virtually from 9am-1pm. Mr. Holody stated that he is hoping for 100% participation.

He then announced that a huge recruitment effort is underway and that Brooke and Nicole have been able to create a list of great potential candidates for the IGClE board and various advisory groups. Mr. Holody and Mr. Lytle from the IGClE board will be reaching out to the candidates.

Mr. Holody explained to the TIS Board members that ESCLEW has updated their Conflict of Interest forms and to expect to receive new forms to be signed.

Ms. King stated the annual charges for the Advisory Groups need to be renewed. There were no major changes.

**Motion to Approve Renewal of Advisory Group and Committee Charges for the 20/21 SY**

Motion: Jonathan Holody; Seconded by: Bob Nicolay **Motion passes unanimously**

#### 5. Finance

Mangen/King

Mr. Mangen quickly reviewed the August and September Financials. All of the schools are holding their own. This is mostly due to remote learning and may change once we return to the buildings. The current budget assumes that the Cleveland levy will pass on November 3<sup>rd</sup>. If the levy does not pass, we will need to reassess the budget.

**Motion to Approve the August and September Financials**

Motion: Lynn Carpenter; Seconded by: Stacy Miller **Motion passes unanimously**

Mr. Mangen reviewed the 5 year forecast and highlighted the areas of strengths and challenges for each school. He stated there needs to facilities corrections for TIS. LIS is holding ground due to the PPP load but their forecast is concerning.

**Motion to Approve the 5 Year Forecast**

Motion: Lynn Carpenter; Seconded by: Bob Nicolay **Motion passes unanimously**

Mr. Mangen explained that each year Community Schools are required to approve their school budgets using the ODE format. The budget that is present has already been approved by the board and is just in the ODE form.

**Motion to Approve the Annual Budget to ODE**

Motion: Tiffany Brazelton; Seconded by: Bob Nicolay **Motion passes unanimously**

**6. Intergenerational Cleveland Update**

Ms. Collins share a Power Point detailing enrollment and the marketing and family engagement strategies that are being used. She reviewed the social media campaigns that have taken place and how far reaching the content was in the community. Ms. Collins then reviewed the fundraising report for this year so far.

Dr. Wimbiscus explained that the goal for board giving is \$15,000 this year. IGClc will be reaching out to each board member regarding their donation for the year. She also asked for members to reach out to their network for donors or learning partners and to direct those individuals to Ms. King or Ms. Collins.

**7. Executive Session: TIS Board will enter into Executive Session to consider the purchase of property**

**Roll Call to Enter into Executive Session at 7:49pm**

Sarah Trimble, Mark Olson, Bob Nicolay, Erica Adlakha, Tiffany Brazelton, Lynn Carpenter, and Stacy Miller

Ms. Trimble invite the LIS & NWIS School Boards as well Brooke King and Doug Mangen

**Motion to Establish a task force consisting of Brooke King, Bob Nicolay, Erica Adlakha, Mark Olson, and Doug Mangen and to authorize such Task Force to continue to negotiating and finalize the Purchase Agreement for the St. Luke's property, bring the executed Agreement back for ratification, and purchase necessary financing to move forward with the**

Motion: Tiffany Brazelton; Seconded by: Bob Nicolay **Motion passes unanimously**

**Meeting adjourned at 8:06pm**

Next Regular Board Meeting Scheduled

**Tuesday December 8, 2020**

**Lakeshore Intergenerational School**

*unless otherwise notified*

DocuSigned by:

Minutes prepared by Sarah Alonso, Director of Network Operations:  
*Sarah Alonso*

12/9/2020

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DocuSigned by:

Signed by Erica Adlakha, Secretary:

*Erica Adlakha*

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12/9/2020

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 The Intergenerational School  
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/9/2020 9:58:07 AM

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Certified Delivered	Security Checked	12/9/2020 9:58:13 AM
Signing Complete	Security Checked	12/9/2020 9:58:32 AM
Completed	Security Checked	12/9/2020 11:30:24 AM

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