

Intergenerational Schools Board of Directors Regular Meeting

Held Jointly with TIS, LIS & NWIS

Wednesday, February 24, 2021



THE
Intergenerational
SCHOOLS
A COMMUNITY OF LIFELONG LEARNERS

Zoom

Board Attendance:	TIS	NWIS	LIS
Sarah Trimble	Present	Present	Present
Erika Adlakha	Absent	Absent	Absent
Lynn Carpenter	Present	Present	Present
Tiffany Brazelton	Present	Present	Present
Stacy Miller	Absent	Absent	Absent
Bob Nicolay	Present	Present	Present
Mark Olson	Present	Present	Present
Mark Charvat		Present	
Jonathan Holody			Absent
Lee Trotter	Present		
Molly Wimbuscus		Present	
	6/8	7/9	5/8

Staff:	Organization
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Alonso	Director of Network Operations, IGS
Amy Cascio	Project Manager, IGS
Silvia Kruger	Principal, TIS
April Maimone	Principal, NWIS
Shawn Hallowell	Principal, LIS
Guests:	Organization
Dr. Jeff Jaroscak	ESCLEW, TIS Sponsor
Matt Rado	CMSD, NWIS & LIS Sponsor
Nichole Collins	Intergenerational Cleveland
Doug Mangen	Mangen & Associates

Meeting was officially called to order at 6:07pm by Sarah Trimble, Board Chair.

Public Comment

No Public Comment

Trimble

Sponsor Message

Dr. Jaroscak informed the boards that this will be his last meeting as the TIS ESCLEW sponsor rep. He has taken a position at Promise Academy as their Executive Director. He has enjoyed his time at ESCLEW and working with TIS. Ms. Toussant thanked Dr. Jaroscak for all of his assistance over the years and said that he will be truly missed. Dr. Jaroscak did inform the boards that ESCLEW now has SpEd office hours and that Principals and SpEd teachers can call the office to speak with one of their specialists during that time. Also, HB123 has passed, the school's safety and security team must submit an updated threat assessment of the buildings. February's site visit has been completed and everything is in compliance.

Mr. Rado stated that CMSD will be re-opening in hybrid form for its students starting March 1. The first round of teacher/school staff vaccinations finish on February 25. Mr. Rado thanked all of the Intergenerational staff that took the time to volunteer during the first round.

Jaroscak/Rado

Mr. Rado will share out Lakeshore and Near West's contracts at the beginning of March and any changes will need to be completed in April. As well there will be a site visit in April for both schools. Lastly, CMSD will be conducting several professional developments in April that will bring both CMSD and charter school teachers together. Information will be shared out soon.

Consent Agenda

Trimble

- **Minutes**
 - Regular Meeting Minutes: December 8, 2020
 - Special Meeting Minutes: January 7, 2021
 - Special Meeting Minutes: January 28, 2021
 - TIS-Special Meeting Minutes: February 9, 2021
- **TIS/NWIS/LIS: HB21 Verification**
- **TIS/NWIS/LIS: Declaration on Summer Breakfast and Lunch Program**
- **NWIS/LIS: Health and Safety Review**
- **TIS/NWIS/LIS: Personnel Action**
- **TIS/NWIS: Comprehensive Plan for Sponsor**
- **TIS/NWIS/LIS: Contract Action**
 - On Call Meal Solutions MOU
 - Docu-Sign
 - Equius Group
 - Data Agreement with Duke University and ABC Collaborative
 - Teach for America
- **2021/2022 Board Calendar**
- **2021/2022 School Calendar**

Motion to Approve Consent Agenda

Motion: Tiffany Brazelton; Seconded by: Mark Olson

Motion passes unanimously

Mr. Nicolay asked for further explanation on the data sharing agreement with Duke University.

Ms. King explained that this is a collaboration between the IGs and the University that allows us to have a free COVID screening tool while they are able to collect the data from that tool. The screening tool will also help us in contact tracing in the event any staff or student tests positive for COVID.

Governance

King

Ms. King explained that Mr. Nicolay has graciously agreed to sit on the IGcle board as the Near West board representative. In doing this, however, he will need to resign from the other two school boards.

Motion to Approve the Resignation of Bob Nicolay from the TIS-East & Lakeshore School Boards

Motion: Mark Olson; Seconded by: Lynn Carpenter; Abstained: Bob Nicolay

Motion passes unanimously

Motion to Approve Bob Nicolay as a member of the Executive Committee of the Intergenerational Cleveland Board

Motion: Molly Wimbiscus Seconded: Tiffany Brazelton

Motion passes unanimously

Motion to approve Jejuanna Brown to as a new At-Large Intergenerational Cleveland Board Member

Motion: Lynn Carpenter; Seconded by: Tiffany Brazelton

Motion passes unanimously

Dr. Wimbiscus informed the boards that Ms. Brown was approved by the IGClE board at their February board meeting. She stated that she is very happy to have both Ms. Brown and Mr. Nicolay on the board.

Ms. King explained to the board that the Strategic Plan Task Force came out of the Finance Advisory Group as well as model leadership. The current strategic plan expires this June and will need to be updated. The model as a whole was tracking the progress of the plan very well until COVID hit in March of 2020. She believes the best way forward is to create a task force of board and staff members to help create a fourth year extension. Mr. Nicolay stated that he feels that is a good way to move forward and would like to know how many board members. Ms. King stated that they would need no more than 2-3 board members on the task force. She also stated that a more robust plan will follow once the extension is completed.

Ms. King then reminded the board that they Strategic Plan stated that the school boards would create a Diversity, Equity, and Inclusion committee. She stated that she is hoping that Ms. Brown will chair the committee and that the schools will recruit staff and parents.

Motion to establish a Strategic Planning Taskforce to extend the current plan

Motion: Bob Nicolay; Seconded by: Mark Olson

Motion passes unanimously

Motion to create a Diversity, Equity, and Inclusion Board Committee

Motion: Tiffany Brazelton; Seconded by: Lynn Carpenter

Motion passes unanimously

Finance

Nicolay/Mangen

Mr. Nicolay stated that we continue to get more good news financially. The schools are receiving more one-time dollars from the federal government which is giving the schools runway. He stated that Ms. King and her Operations Team have done a great job with managing the budget and ensuring that the monies spent are going to critical COVID needs.

Mr. Mangen stated that the schools will be looking good heading into the end of the school year due to the one-time money. The boards do need to understand that due to the increase of these funds there is a strong likelihood that the PPP loan will not be 100% forgiven. The schools will be receiving ESSER II dollars that will assist with the challenges in educating during the pandemic. ESSER I provided the schools with 1.4 million in funds to use over the next 18-24 months for immediate educational needs. IGCIe has a positive variance and is also moving in the right direction. The schools are meeting all of the sponsor benchmarks and are focusing on strong financial balance sheets. TIS has been approved for a loan to purchase the first four floors of their building.

Motion to approve the December and January Financials

Motion: Bob Nicolay; Seconded by: Mark Olson

Motion passes unanimously

Enrollment and Education

Toussant

Ms. Toussant shared a PPT that reviewed the schools' racial and ethnic balance for the 2020/2021 school year. She noted that there has been a decline in the enrollment at NWIS due to various reasons and has recommended that the goal for enrollment at all three schools should be 255.

Motion to acknowledge the board review of the Racial and Ethnic Balance Presentation for the Intergenerational Schools.

Motion: Mark Olson; Seconded by: Bob Nicolay

Motion passes unanimously

Motion to approve the enrollment numbers for the 2021/2022 school year

Motion: Lynn Carpenter; Seconded by: Mark Olson

Ms. Toussant reviewed another PPT that described how the return to the school building is going as well as the roll out of the OCER grant.

Ms. King reviewed the timeline and work that has been completed on the TIS purchase of property.

Ratification of the final Purchase Agreement between Saint Luke's Phase III LLC, and The Intergenerational School for the real property known as Units 3-C, 3-1, 3-2, 3-3, and 3-4 in the Saint Luke's Manor Condominium, as presented, signed and executed by Brooke King, Executive Director.
Motion: Bob Nicolay; Seconded by: Lee Trotter

Adjourn

Trimble

Meeting adjourned at 7:36pm

Next Regular Board Meeting Scheduled
Wednesday April 28, 2021
Zoom Meeting

Minutes prepared by Sarah Alonso, Director of Network Operations:

DocuSigned by:

Sarah Alonso

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Lynn Carpenter

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Signed by Lynn Carpenter, Vice Chair:
