

Intergenerational Schools Board of Directors Regular Meeting

Held Jointly with TIS, LIS & NWIS

Tuesday, June 29, 2021

Zoom



THE
Intergenerational
SCHOOLS
A COMMUNITY OF LIFELONG LEARNERS

Board Attendance:	TIS	NWIS	LIS
Sarah Trimble	Present	Present	Present
Erika Adlakha	Present	Present	Present
Lynn Carpenter	Present	Present	Present
Tiffany Brazelton	Present	Present	Present
Stacy Miller	Present	Present	Present
Mark Olson	Present	Present	Present
Jason Carter			Present
Bob Nicolay		Present	
Mark Charvat		Absent	
Lee Trotter	Present		
Molly Wimbiscus		Present	
	7/7	8/9	7/7

Staff:	Organization
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Alonso	Director of Network Operations, IGS
Amy Cascio	Project Manager, IGS
Rachel Hanni	Director of Operations, LIS
Shawn Hallowell	Principal, LIS
Guests:	Organization
Kelly Lytle	Board Member, IGClc; Governance Chair
Nichole Collins	Advancement Director, IGClc
Jejuanna Brown	Board Member, IGClc
Matt Rado	CMSD, NWIS & LIS Sponsor
Jessica Bair	ESCLEW, Sponsor Representative
Doug Mangen	Mangen & Associates

Sponsor Message

Bair/Rado

Ms. Bair reminded everyone that the school's Emergency Management Plan is due to the State on July 1, 2021. She stated that the Governor may extend virtual board meetings and that we should now more about that soon. ESCLEW met with Mangen and our financial review went well.

Mr. Rado stated that the Ohio budget passed and should be signed soon. He also stated that he will be sending out a board survey asking members to state what types of board training they would like to see this school year.

Meeting was officially called to order at 6:14pm by Sarah Trimble, Board Chair.

Public Comment

Trimble

Ms. Anne Miano, Intervention Specialist at Lakeshore read a statement regarding the two Anti-Critical Race Theory House Bills that are up for a vote.

Consent Agenda

Trimble

- a. Minutes—April 28, 2021

- b. TIS/NWIS/LIS HB21 Verification
- c. TIS/NWIS/LIS Contraction Action
 - a. Philadelphia Insurance
 - b. Elizabeth Richmond Consulting LLC
 - c. NWIS Only: Schill Landscaping
- d. 2021-2022 Family Handbook Changes in Policy
- e. 2021-2022 Staff Handbook Changes in Policy
- f. 2021-2022 Open Purchase Orders
- g. Personnel Actions: FY22 Budget List

Motion to Approve Consent Agenda

Motion: Lee Trotter (TIS) and Lynn Carpenter; Seconded by: Bob Nicolay (NWIS) and Mark Olson

Motion passes unanimously

Governance

Lytle/Brown

Mr. Lytle stated the governance advisory council met to discuss the nomination of Norma Polanco-Boyd to the IGClE board and Jason Carter to the LIS board to act as the LIS School Rep to IGClE. As well, Lee Trotter's term on the IGClE board expires June 30, 2020 and the governance advisory council supports the renewal of his term for another three years.

Mr. Lytle also informed the board there is still a need for LIS parent representation on the Lakeshore board. Also, Ms. Brazelton's boys graduated from TIS this school year which leaves a need for parent representation on that board. The governance Advisory council will work with school leadership to identify potential parents to serve.

Ms. Brown introduced the new Diversity, Equity, and Inclusion Task Force charges. She reaffirmed that this task force is to work with the schools and boards to integrate DEI practices across all work being done.

Motion to Approve of Norma Polanco-Boyd as At-Large Intergenerational Board Member. Terms to expire on June 30, 2024.

Motion: Mark Olson; Seconded by: Lynn Carpenter

Motion passes unanimously

Motion to Approve Jason Carter as a Lakeshore Board Member and Lakeshore Representative on the IGClE Board. Terms to expire on June 30, 2024.

Motion: Lynn Carpenter; Seconded by: Stacy Miller

Motion passes unanimously

Motion to Approve the Renewal of Lee Trotter's terms on the IGClE Board and as the TIS-East Representative. Terms to expire on June 30, 2024.

Motion: Mark Olson; Seconded by: Erica Adlakh

Motion passes unanimously

Motion to Approve the Diversity, Equity, and Inclusion Task Force Charges

Motion: Lee Trotter (TIS) and Stacy Miller; Seconded by: Lynn Carpenter

Motion passes unanimously

Strategic Plan Task Force

King

Ms. King recapped the timeline of the Strategic Plan Task Force. She stated the bridge plan will be in place while the task force begins working on a longer term plan that will cover 2022-2025. The work for this plan will start January of 2022.

Motion to Approve the "Bridge" Plan for 2021-2022

Motion: Stacy Miller; Seconded by Lynn Carpenter

Motion passes unanimously

Education/Enrollment

Toussant/Miller

Ms. Toussant informed the board that Near West has been accepted to Say Yes Cleveland. This will allow the school to have a Family Support Specialist. This specialist will support the students and families and will be employed through the Say Yes Program. There is a cost to have the specialist, however the school will only pay a 1/3 of the specialist's salary with the rest being paid for by Say Yes. However, this cost will be budget neutral due to High Quality money.

Motion to Approve Say Yes Acceptance and Agreements

Motion: Molly Wimbiscus; Seconded by: Stacy Miller

Motion passes unanimously

All of the schools are currently experiencing low enrollment due to several different factors. The one reason being families moving either out of the city or State due to COVID. Schools are committed to holding to as many in person events as they can.

Ms. Carpenter asked how enrolled are the schools compared to last year. Ms. King explained that this year we are counting student enrollment differently than in the past. In the past we counted students even if they did not have all of the required paperwork. We found that this creates a compliance and

administrative burden later in the year. Therefore, this year a student is not considered fully enrolled until *all* required paperwork has been submitted.

Ms. Toussant explained that the OTES & OPES evaluations will be used this year for educator evaluations. She also presented a brief power point on how the three weeks of summer camp went.

Finance

Nicolay/Mangen

Mr. Mangen explained that all three schools are ending the year in great shape, Financials show TIS lagging behind the other two schools, however TIS made a mortgage payment this month. None of the schools received a payment from IGClc which then gives IGClc a surplus this year. Key Bank has accepted the PPP loan forgiveness for IGClc, which means that IGClc will not have to pay back the money received under this program. We will continue to wait to hear back regarding the three schools. Mr. Mangen then went on to explain the FY22 Biennial Budget from the State.

Ms. King explained that she is not presenting the full budget to the board due to, too many unknowns at this time. She is presenting to the board just the changes the schools know at this time. The big change in the proposed FY22 budget is the move of model wide staff over to IGClc.

Motion to Approve Specific Changes to the FY22 Budgets with the agreement that the School Boards and Intergenerational Cleveland will meet in the next 45 days and any necessary changes will be brought back to the Board for Approval.

Motion: Lynn Carpenter; Seconded by: Stacy Miller

Motion passes unanimously

Dr. Wimbiscus wanted to update the school board that the IGClc board that she believes there are structural changes that need deeper discussions and that the changes need a bit more clarification. A discuss was held around delaying a vote for the FY22 budget. Mr. Mangen explained that the budget does not get submitted to the State until October so there is still time to work through any items that may need adjustment.

Ms. King clarified to the board that they only changes are operational—model wide staff would be moved to IGClc but reporting for these positions would remain the same. This would allow those staff members to once again receive only one paycheck/W-9 instead of three as they currently receive. Discussion was then held around enrollment and the reasoning that this would be moved to IGClc. Ms. King explained that enrollment in a sense is also marketing.

Motion to Approve April and May Financial

Motion: Stacy Miller; Seconded by: Mark Olson

Motion passes unanimously

Motion to Approve Unbudgeted Expenses to IGCIe for enrollment and recruitment service and materials as well Kristal Funk LLC, for student centered coaching.

Motion: Lynn Carpenter Seconded by: Mark Olson

Motion passes unanimously

Fundraising Report

Collins/Wimbiscus

Ms. Collins gave a brief overview of the fundraising report and directed board members to the board pack to view the whole report in greater detail. Dr. Wimbiscus spoke to the board about annual giving and participation in fundraising events.

Executive Session

Trimble

To discuss the appointment, employment, dismissal, discipline, promotion, demotion, evaluation or compensation of a public employee.

Roll Call: Sarah Trimble, Lynn Carpenter, Mark Olson, Lee Trotter, Tiffany Brazelton, Erica Adlakha.

Ms. Trimble invited Brooke King, Jessica Bair, and Matt Rado, Bob Nicolay, Jason Carter, Molly Wimbiscus, Molly Toussant, and Rachel Hanni into Executive Session

7:55pm-8:08pm

Motion to Accept the Resignation and Approval to Ratify the Separation Agreement between The Intergenerational School and Silvia Kruger. As well as the Approval to contract for an interim Principal for TIS-East

Motion: Mark Olson; Seconded by: Lee Trotter

Motion pass unanimously

Adjourn

Trimble

Meeting adjourned at 8:10pm

Next Regular Board Meeting Scheduled

Tuesday, August 24, 2021

Lakeshore Intergenerational School

18025 Marcella Rd.

Cleveland, Oh 44119

Minutes prepared by Sarah Alonso, Director of Network Operations:

Signed by Lynn Carpenter, Vice Chair:

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Lynn Carpenter
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DocuSigned by:

Sarah Alonso

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