



June 29, 2021

BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Lakeshore Intergenerational School on **June 29, 2021** the following resolutions were proposed and approved by the board:

WHEREAS the mission of Lakeshore Intergeneration School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

Consent Agenda

WHEREAS as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions and Expenses over \$25,000, Out of State travel, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational School Board has reviewed and approves the following Consent Agenda Items:

- a. **Minutes:**
 - 1. **Regular Board Meeting-April 28, 2021**
- b. **HB21 Verification of Residency Monthly Report for May and June 2021**
 - 1. student addresses were verified for the month of May and June 2021, respectively. All families were validated using voter registration.
 - 2. There are currently 0 flags due to incorrect designation of resident district in EMIS (Education Management Information System) in May and June 2021
- c. **Contract Action**
 - 1. **Elizabeth Richmond Consultant LLC**, amended contract to provide recommendations regarding service needs, providers and possible funding. These services will be provided from April 2021 through December 2021. Amount not to exceed \$5,000 to be split between the three schools (\$1,667 per school. To be paid out of Student Wellness and Success funds or other monies obtained.
 - 2. **O'Neill to provide coverage through Philadelphia Insurance** for a package policy, umbrella policy, student accident policy, and flood insurance policy. Budgeted expense for the 2021-2022 school year. Not to exceed \$42,458 to be split

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**The Intergenerational
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between the three schools and Intergenerational Cleveland (TIS-East = \$15,200; Near West = \$10,129; Lakeshore = \$10,129; IGCle = \$7,000).

3. **Keryane Adjei-Akosah**, to provide Recruitment and Communications Support via her participation in the Summer on the Cuyahoga Internship Program, from June 14, 2020 until August 13, 2021. Unbudgeted net neutral expense not to exceed \$4,500 to be paid out of **General Funds and to be offset from savings due to resignation of previous recruitment specialist (Kaitlyn Taranto) effective May 28, 2021.**

d. **Personnel Actions**

1. **Letters of Resignation**

- Aran Casey, not returning for the 21-22 SY. Mr. Casey is moving out of state to be closer to family.
- Ellen Malone-Gibson, not returning for the 21-22 SY.
- Cassidy Pietrick, not returning for the 21-22 SY. Mrs. Pietrick has accepted a position with Maple Heights Local Schools.
- Kaitlyn Taranto, resigned effective 5/28/21. Ms. Taranto has entered a full-time Master's of Education Program at Ursuline College.
- Kaiya Watson, not returning for the 21-22 SY. May be interested in non-teaching positions.

2. **Non-Renewal**

- Allison Hinkle, not renewed for the 21-22 SY.

3. **New Letters of Hire**

- Natasha Florence, Teacher, for the 21-22 SY at a salary of \$38,000 to be paid 100% from general funds and or other monies to be obtained.
- Lindsey Tabor, Administrative Assistant for the 21-22 SY, 11-Month Employee, at a salary of \$25,000. To be paid 100% from general funds or other monies to be obtained.

4. **Supplemental Letters of Hire**

- Melissa Chmielewski and Laurianne Ponsart, Summer Program Facilitators (Baking), for a one-time stipend of \$1000 for facilitating and leading one single week summer camp session in June 2021. Budgeted stipend to be paid 100% from ESSER II funds.
- Anne Miano and Paige Rutz, Summer Program Facilitators (Creative Expressions), for a one-time stipend of \$2000 for facilitating and leading two single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- Jennifer Furlong and Vaiva Neary, Summer Program Facilitators (Robotics), for a one-time stipend of \$3000 for facilitating and leading three single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.



- Caryn Lasko, Summer Program Support, for a one-time stipend of \$1000 for supporting two single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- e. **2021-2022 Family Handbook**, the board approves the policies in the Family Handbook pending Education/Enrollment Advisory Council review and will ratify the document and the next scheduled board meeting.
- f. **2021-2022 Staff Handbook**, the board approves the additions and revisions to policies in the Staff Handbook that have been reviewed by the Human Resources Advisory Council, and pending a final legal review. The Board will ratify completed document at the next scheduled board meeting. *(Changes detailed in the accompanying attachment.)*
- g. **Open Purchase Orders for the 2021-2022 School Year**, the board authorizes the creation of the following open purchase orders for the 2021-2022 school year as presented as part of the consent agenda in the attached document.
- h. **Personnel Action list from FY22 Budget**
- i. Adoption of the OTES and OPES 2.0 to evaluate teachers and administrators.

Governance Actions

- a. Approval of Norma Polanco-Boyd, new At-Large member of the Intergenerational Cleveland (Friends of Intergenerational Schools) supporting organization Board of Directors, term expiring June 30, 2024.
- b. Approval of Lee Trotter to renew his position as member of Intergenerational Cleveland (Friends of Intergenerational Schools) supporting organization Board of Directors term expiring June 30, 2024.
- c. Nomination of Jason Carter to the Lakeshore Intergenerational School Board and School Representative to the Intergenerational Cleveland Board.
- d. Diversity, Equity & Inclusion Task Force Charge

Strategic Plan Task Force

1. Approval of Strategic Bridge Plan for 2021-22

Finance Actions

1. April and May Financials



2. Approval of Unbudgeted Expenses: Reimbursement to Intergenerational Cleveland for enrollment and recruitment services and materials incurred on behalf of the schools not to exceed \$7,000, split between the three schools paid out of General Funds; and Kristal Funk LLC for student centered coaching and provide office hours for the teachers from March 22, 2020 until June 4, 2021. Not to exceed \$5,500. To be paid from General Funds.
3. Changes to FY22 School Budget with the agreement that the School Board and Intergenerational Cleveland (the school's supporting organization) will meet in the next 45 days and any necessary changes will be brought back to the Board for approval.

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Sarah Trimble
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Sarah Trimble, Chair

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Erica Adlakha
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Erica Adlakha, Secretary

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Stacy Miller
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Jason Carter
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Lynn Carpenter
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Lynn Carpenter, Vice Chair

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Intergenerational S C H O O L S

June 29, 2021

BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Near West Intergenerational School on **June 29, 2021** following resolutions was proposed and approved by the board:

WHEREAS the mission of Near West Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

Consent Agenda

WHEREAS as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions and Expenses over \$25,000, Out of State travel, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that the Near West Intergenerational School Board has reviewed and approves the following Consent Agenda Items:

a. Minutes:

1. Regular Board Meeting Minutes: April 28 2021

b. HB21 Verification of Residency Monthly Report for May and June 2021

1. Six student addresses were verified for the month of May and June 2021, respectively. All six families were validated using voter registration.
2. There are currently 0 flags due to incorrect designation of resident district in EMIS (Education Management Information System) in May and June 2021.

c. Contract Actions

1. **Elizabeth Richmond Consultant LLC**, amended contract to provide recommendations regarding service needs, providers and possible funding. These services will be provided from April 2021 through December 2021. Amount not

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to exceed \$5,000 to be split between the three schools (\$1,667 per school. To be paid out of Student Wellness and Success funds or other monies obtained.

1. **O'Neill to provide coverage through Philadelphia Insurance** for a package policy, umbrella policy, student accident policy, and flood insurance policy. Budgeted expense for the 2021-2022 school year. Not to exceed \$42,458 to be split between the three schools and Intergenerational Cleveland (TIS-East = \$15,200; Near West = \$10,129; Lakeshore = \$10,129; IGClc = \$7,000).
2. **Schill Landscaping**, to provide snow and ice removal for the 21-22 SY effective November 15, 2021 through April 15, 2022. Not to exceed \$775 per month per base services and not to exceed 224 per ton of salt applied. Budgeted expense to be paid from general fund.

d. Personnel Actions

1. Letters of Resignation
 - a. Brian Sposit, not returning for the 21-22 SY. Mr. Sposit accepted an IS position with the Cleveland Metropolitan School District.
 - b. Lori Jubell, not returning for the 21-22 SY. Mrs. Jubell has decided to leave the teaching field.
 - c. Karol Goodman, not returning for the 21-22 SY. Mrs. Goodman is retiring from teaching.
 - d. Amy Moskowitz, not returning for the 21-22 SY. Ms. Moskowitz will not return from her COVID leave and is leaving field of teaching.
 - e. Sarah Tribuzzo, not returning for the 21-22 SY. Ms. Tribuzzo accepted a high school teaching position.
 - f. Molly Mizisin, not returning as Intergenerational Programs Coordinator for the 21-22 SY. Ms. Mizisin has accepted a teaching position at Near West Intergenerational School for 21-22 SY.
2. Supplementary Letters of Hire
 - a. Dinah Parker, RESA Coordinator, for a one-time stipend of \$1500 for the supervision and coaching of apprentice teachers in the ODE RESA program. Budgeted stipend to be paid 100% from general fund in the 20-21 SY.
 - b. Alison Arko, SPED File Digitizing, for a one-time stipend of \$1100 for completing, quality assuring, and uploading digital archive of all NWIS SPED files. Budgeted stipend to paid 100% from IDEA Restoration funds.
 - c. Jordan Macey-North; Nathan Manthey; Emmet O'Melia; Kori Morris; Sarah Tribuzzo, Summer Program Facilitators, for a one-time stipend of \$1000 for facilitating and leading one single week summer camp session in June 2021. Budgeted stipend to be paid 100% from ESSER II funds.



- d. Emma Monaghan and Lauren Onda, Summer Program Facilitators, for a one time stipend of \$2000 for facilitating and leading two single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- e. Molly Mizisin, Transitional OCER Grant Support, for a one-time stipend of \$1899.29 for supporting administration and organization of materials for the OCCER Grant from July 1-15. Budgeted stipends to be paid 100% from OCCER?
- f. Molly Mizisin, Vacation Payout, for a one-time stipend of \$2762.60 for 16 unused vacation days from her 20-21 Administrative Letter of Hire to be paid on August 15. Unbudgeted to be paid 100% from General Funds.
- e. **2021-2022 Family Handbook**, the board approves the policies in the Family Handbook pending Education/Enrollment Advisory Council review and will ratify the document and the next scheduled board meeting.
- f. **2021-2022 Staff Handbook**, the board approves the additions and revisions to policies in the Staff Handbook that have been reviewed by the Human Resources Advisory Council, and pending a final legal review. The Board will ratify the completed document at the next scheduled board meeting. (Changes detailed in the accompanying attachment.)
- g. **Open Purchase Orders for the 2021-2022 School Year**, The board authorizes the creation of the following open purchase orders for the 2021-2022 school year as presented as part of the consent agenda in the attached document.
- h. **Letters of Hire for the 2021-2022 School Year**, the board approves the salary amounts and positions for the 2021-2022 school year as presented as part of the consent agenda in the attached document.
- i. Adoption of the OTES and OPES 2.0 to evaluate teachers and administrators.

Governance Actions

- a. Approval of Norma Polanco-Boyd, new At-Large member of the Intergenerational Cleveland (Friends of Intergenerational Schools) supporting organization Board of Directors, term expiring June 30, 2024.
- b. Approval of Lee Trotter to renew his position as member of Intergenerational Cleveland (Friends of Intergenerational Schools) supporting organization Board of Directors term expiring June 30, 2024.
- c. Diversity, Equity & Inclusion Task Force Charge



Strategic Plan Task Force

1. Approval of Strategic Bridge Plan for 2021-22

Education Actions

1. Authorize Brooke King to enter into the Say Yes Cleveland Memorandum of Understanding, as well as other Cuyahoga County and Say Yes Cleveland Agreements necessary for participation in the program. This includes providing the school share not to exceed \$32,000 for approximately one third of the cost of a Family Support Specialist, a trained social worker with access to the Say Yes network of family supports. To be paid out of Near West's High Quality Funding in FY22, or other monies to be raised.

Finance Actions

1. April and May Financials
2. Approval of Unbudgeted Expenses: Reimbursement to Intergenerational Cleveland for enrollment and recruitment services and materials incurred on behalf of the school not to exceed \$7,000 split between the three school and paid out of General Funds; and Kristal Funk LLC for student centered coaching and provide office hours for the teachers from March 22, 2020 until June 4, 2021, not to exceed \$5,500. To be paid from General Funds. Changes to FY22 School Budget with the agreement that the School Board and Intergenerational Cleveland (the school's supporting organization) will meet in the 45 days and any necessary changes will be brought back to the Board for approval.

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Sarah Trimble
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Sarah Trimble, Board Chair

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Erica Adlakha
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Erica Adlakha, Secretary

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June 29, 2021

BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of The Intergenerational School on **June 29, 2021** following resolutions were proposed and approved by the board:

WHEREAS the mission of The Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

Consent Agenda

WHEREAS as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions and Expenses over \$25,000, Out of State travel, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following agenda items

a. Minutes:

1. Regular Board Meeting Minutes-April 28, 2021

b. HB21 Verification of Residency Monthly Report for May and June 2021

1. Six (6) student addresses were verified for the month of May and June 2021, respectively. All families were validated using voter registration.
2. There are currently 0 flags due to incorrect designation of resident district in EMIS (Education Management Information System) in May and June 2021.

c. Contract Action

1. **Elizabeth Richmond Consultant LLC**, amended contract to provide recommendations regarding service needs, providers and possible funding. These services will be provided from April 2021 through December 2021. Amount not to exceed \$5,000 to be split between the three schools (\$1,667 per school. To be paid out of Student Wellness and Success Funds or other monies obtained.
2. **O'Neill to provide coverage through Philadelphia Insurance** for a package policy, umbrella policy, student accident policy, and flood insurance policy. Budgeted

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expense for the 2021-2022 school year. Not to exceed \$42,458 to be split between the three schools and Intergenerational Cleveland (TIS-East = \$15,200; Near West = \$10,129; Lakeshore = \$10,129 IG Cle = \$7,000).

3. **Tanya Anglen**, to facilitate and lead a three single week sessions of Summer Love of Learning Camp. Payment not to exceed \$1000 per week for a total amount not to exceed \$3000. Paid 100% from ESSER II funds.

d. Personnel Action

1. Resignations

- Breanna Hodges, not returning for the 21-22 SY. She is taking a break from teaching.

2. New Letters of Hire

- Flora Bourdeau, Teacher, for the 21-22 SY at a salary of \$38,000 to be paid 100% from general funds and or other monies to be obtained.

3. Supplemental Letters of Hire

- Josh Foerst, Summer Program Facilitators (School of Rock), for a one-time stipend of \$2000 for facilitating and leading two single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- Katie Carter, Summer Program Facilitators (Themed Reading), for a one-time stipend of \$3000 for facilitating and leading three single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- Kristin Schultz, Summer Program Facilitators (Themed Reading), for a one-time stipend of \$3000 for facilitating and leading three single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- Curtis Crook, Summer Program Facilitators (Newspaper), for a one-time stipend of \$3000 for facilitating and leading three single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- Da'Twane Harris, Summer Program Facilitators (Football), for a one-time stipend of \$3000 for facilitating and leading three single week sessions of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- Carly Overly, Summer Program Facilitators (Graphic Novels), for a one-time stipend of \$1000 for facilitating and leading a single week session of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.



- Allison Lowery, Summer Program Facilitators (Graphic Novels), for a one-time stipend of \$1000 for facilitating and leading a single week session of summer camps in June 2021. Budgeted stipends to be paid 100% from ESSER II funds.
- e. **2021-2022 Family Handbook**, the board approves the policies in the Family Handbook pending Education/Enrollment Advisory Council review and will ratify the document and the next scheduled board meeting.
- f. **2021-2022 Staff Handbook**, the board approves the additions and revisions to policies in the Staff Handbook that have been reviewed by the Human Resources Advisory Council, and pending a final legal review. The Board will ratify the completed document at the next scheduled board meeting. (Changes detailed in the accompanying attachment.)
- g. **Open Purchase Orders for the 2021-2022 School Year**, the board authorizes the creation of the following open purchase orders for the 2021-2022 school year as presented as part of the consent agenda in the attached document.
- h. **Personnel Action list from FY22 Budget**
- i. Adoption of the OTES and OPES 2.0 to evaluate teachers and administrators.

Governance Actions

- a. Approval of Norma Polanco-Boyd, new At-Large member of the Intergenerational Cleveland (Friends of Intergenerational Schools) supporting organization Board of Directors, term expiring June 30, 2024.
- b. Approval of Lee Trotter to renew his position as member of Intergenerational Cleveland (Friends of Intergenerational Schools) supporting organization Board of Directors and TIS school representative, Term expiring June 30, 2024.
- c. Diversity, Equity & Inclusion Task Force Charge

Strategic Plan Task Force

1. Approval of Strategic Bridge Plan for 2021-22

Finance Actions

1. April and May Financials
2. Approval of Unbudgeted Expenses: Reimbursement to Intergenerational Cleveland for enrollment and recruitment services and materials incurred on behalf of the school not to exceed \$7,000 to be split between the three school and paid out of General Funds; and Kristal Funk LLC for student centered coaching and provide office hours for the teachers



from March 22, 2020 until June 4, 2021, not to exceed \$5,500. To be paid from General Funds.

3. Changes to FY22 School Budget with the agreement that the School Board and Intergenerational Cleveland (the school's supporting organization) will meet in the next 45 days and any necessary changes will be brought back to the Boards for approval.

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Sarah Trimble, Chair

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Erica Adlakha, Secretary

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Lynn Carpenter

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Lynn Carpenter, Vice Chair

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Lee Trotter

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