



December 14, 2022

## BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Lakeshore Intergenerational School on December 14, 2022, the following resolutions were proposed and approved by the board:

**WHEREAS** the mission of Lakeshore Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

### Consent Agenda

**WHEREAS** as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Policies, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions and Expenses over \$25,000, Out of State travel, and transactions between Intergenerational Schools;

**IT IS THEREFORE RESOLVED** that Lakeshore Intergenerational School Board has reviewed and approves the following Consent Agenda Items:

1. **Minutes of the Regular Board Meeting**
  - a. **October 26, 2022**
2. **HB21 Verification of Residency Monthly Report**

Six student addresses were verified for the months of October and November, respectively. All families were validated using voter registration.

There are currently 0 flags due to incorrect designation of resident district in EMIS (Education Management Information System) in October and November.

3. **Policies**
4. **Contract Actions**
  - a. **H2O Overcoming Systems:** To provide on-site mental, social, and behavioral health services to students. Contract effective August 29, 2022 to June 30, 2024. The amount of the contract is not to exceed the hourly rate as described in the attached

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[www.intergenerationschools.org](http://www.intergenerationschools.org)

**Lakeshore  
Intergenerational School**  
10825 Marcella Road  
Cleveland, Ohio 44119  
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**Near West  
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3805 Terrett Avenue  
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**The Intergenerational  
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Cleveland, Ohio 44104  
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**Friends of the  
Intergenerational Schools**  
PO Box 200520  
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Memorandum of Understanding. Budgeted expenses to be paid out of general funds or other monies obtained.

- b. **Grandma's House:** To provide a Theater Arts experience after school to Lakeshore students. Contract effective from July 1, 2022 to June 30, 2024. Grandma's House will pay Lakeshore \$500 quarterly for the use of school space.
- c. **A. Wadsworth Consulting:** To provide data driven instructional support to Lakeshore teaching staff. As well as to create culturally responsive teaching and restorative practices. This will consist of weekly observations and follow up meetings with teachers, modeling lessons, leading professional development for Refining and Applying stage. Contract is effective from October 1, 2022-June 30, 2023 with the total cost not to exceed \$35,000 to be paid out of the School Quality Improvement Grant
- d. **LV Consulting LLC:** To provide instructional support aligned to School Quality Improvement Grant. Including professional development, small group instruction and coaching. Contract is effective from July 1, 2022-June 30, 2023 with the total cost of the contract not to exceed \$10,000 to be paid out of the School Quality Improvement Grant.
- e. **LV Consulting LLC** for leadership coaching and development that aligns to the IG policies including OPES and OTES implementation, Planning and implementing professional learning and data analysis and human capital support. This contract is budgeted and is not to exceed \$10,000 split between the three schools with Lakeshore to pay no more than \$3,333.00.
- f. **Board On Track** on-line platform that will assist with board on boarding, governance and data driven recruitment and board coaching. The total cost of a one-year membership (12/19/2022 to 12/18/2022) is not to exceed \$6,000. This is an unbudgeted expense to be paid for out of general fund or other monies obtained and to be split equally between the three schools (\$2,000).

## 5. Authorized Signer

- a. To be approved as an authorized signer for Lakeshore Intergenerational School
  - i. **Chance Dewerth**, Director of Safety & Facilities, to approve purchases for the school up to \$4,999
  - ii. **Kristia Wiersma**, Model Operations Specialist, to approve purchases for the school up to \$1,000

## 6. Personnel Actions

### New Letters of Hire

- a. **Regina Lee**, Administrative Assistant, effective November 28, 2022, at an annual salary of \$30,000.00 prorated to \$19,090.91 for the remainder of the 22-23 SY. This position is budgeted to be paid out of General Funds or other monies obtained.



- b. **Patrick Martin**, Developing Stage Teacher, effective November 7, 2022, at an annual salary of \$44,000.00 prorated to \$29,814.21 for the remainder of the 22-23 SY. This position is budgeted to be paid out of General Funds or other monies obtained.
- c. **Keith Jackson**, Specials Teacher - Music, effective December 5, 2022, at an annual salary of \$44,000.00 prorated to \$25,726.78 for the remainder of the 22-23 SY. This position is budgeted to be paid out of ESSER or other monies obtained.
- d. **Seamus O'Hara**, Interim Principal, effective December 12, 2022, at an annual salary of \$88,000 (**prorated to \$46, 256.41**) for the remainder of the 22-23 SY. This position is a budgeted expense to paid out of General Funds or other monies obtained.

### Revised Letter of Hire

- a. **Dakota Bell**, Building Coordinator, effective November 16, 2022, moving from part time hourly to full time salaried at an annual salary of \$30,000.00 prorated to \$19,808.61 for the remainder of the 22-23 SY. This position is budgeted to be paid out of ESSER or other monies obtained.

### Stipends and Supplemental Pay Agreement

- a. **Melissa Chmielewski**, one-time payment of \$5000 for work as Special Education Coordinator and increased student caseload during the 22-23 SY. This is a budgeted expenses payable from IDEA-B or General Fund or other monies obtained.
- b. **Abdul Shariff** - **\$300** stipend for coaching the Lakeshore Intergenerational Waves Basketball Team from December 1, 2022-March 30, 2023. . To be paid in two installments of \$150 on 1/15/2023 and 4/15/2023.
- c. **Felicia Pierce** - **\$300** stipend for coaching the Lakeshore Intergenerational Waves Cheer Team from December 1, 2022-March 30, 2023. To be paid in two installments of \$150 on 1/15/2023 and 4/15/2023.
- d. **William Talbott-Shere** - **\$150** stipend for coaching the Lakeshore Intergenerational Waves Basketball Team from December 1, 2022-January 30, 2023 To be paid in on 1/15/2023.
- e. **Virgen Rodriguez** - **Enrollment Assistant** from December 1, 2022 to June 30, 2023 at an hourly rate of \$25.00 not to exceed 260 hours or \$6,500. This is budgeted to be paid out of General Fund or other monies obtained and shared amongst the 3 Intergenerational Schools as part of the Enrollment Shared Services agreement.



## Resignation

- a. **Kelsey Witt**, as Specials Teacher - Music, resigned effective December 9, 2022

### Substitute Staff Payout for First Trimester

Cheeks, Kayli	233.33
Chmielewski, Melissa	190.00
Crenshaw, Darnelle	190.00
Florence, Natasha	80.00
Gascoigne, Lela	130.00
Hellsing-Ghrey, Joshua	120.00
Lawal, Ridwan	170.00
Pierce, Felicia	60.00
Shariff, Abdul	40.00
Talbot-Shere, William	100.00
Waters, Aja	366.67
Witt, Kelsey	15.00
<b>Total</b>	<b>1,695.00</b>

## Annual Approval of Treasurer Bond

- a. Douglas J. Mangel--\$25,000 Treasurer Bond

### Education and Enrollment Actions

The Lakeshore Intergenerational School Board Acknowledges the following was reviewed and discussed:

1. Enrollment target of 204 students for the 2023-2024 school year with Re-Enrollment and Early Enrollment beginning January 9, 2023 and ending March 10, 2023.

### Finance Actions

**RESOLVED** that Lakeshore Intergenerational School Board has reviewed and approves the following Financial Action Items:

1. **October and November Financials**
2. **One Time Legacy Masters Degree Adjustment**
  - a. The following teachers will receive a one- time payment of \$1500:
    - i. Melissa Chmielewski
    - ii. Lela Gascoigne



- b. In addition, the 22-23 SY Salaries of the teachers listed above will be increased by \$1620. The increase will be paid \$540.00 as a lump sum payment and the balance will be spread over the remaining pays in the 22-23 SY.
- c. The total unbudgeted adjustment will be \$3120.00 per individual and an aggregate of \$6240.00 to be paid from the fund those employees are currently paid.

### Governance Actions

**Resolved** that Lakeshore Intergenerational School Board has reviewed and approves the following Governance Action Item

- a. **The Education Policy & Practice Group:** Consultant will work with the administration and building leaders, to build the necessary knowledge skills and disposition and conducted in a school improvement framework. Consulting will run from January 1, 2023 to May 30, 2023. This is an unbudgeted expense not to exceed \$15,000 to be split equally between the schools (\$5,000 each)
- b. **Board On Track** on-line platform that will assist with board on boarding, governance and data driven recruitment and board coaching. The total cost of a one-year membership (12/19/2022 to 12/18/2022) is not to exceed \$6,000. This is an unbudgeted expense to be paid for out of general fund or other monies obtained and to be split equally between the three schools (\$2,000).



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Lynn Carpenter, Chair



Title	02b.Lakeshore Docket Resolutions - December 14, 2022
File name	02b. Lakeshore Docket-Resolution-Oct.pdf
Document ID	031bdf4954d269ea0ef516ca1c426ce758545ab7
Audit trail date format	MM / DD / YYYY
Status	● Signed

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## Document History

 SENT	<b>01 / 10 / 2023</b> 14:33:36 UTC	Sent for signature to Lynn Carpenter (lcarpenter@igschools.org) from acascio@igschools.org IP: 174.100.164.29
 VIEWED	<b>01 / 10 / 2023</b> 16:57:39 UTC	Viewed by Lynn Carpenter (lcarpenter@igschools.org) IP: 75.185.57.244
 SIGNED	<b>01 / 10 / 2023</b> 16:57:55 UTC	Signed by Lynn Carpenter (lcarpenter@igschools.org) IP: 75.185.57.244
 COMPLETED	<b>01 / 10 / 2023</b> 16:57:55 UTC	The document has been completed.



# Intergenerational S C H O O L S

December 14, 2022

## BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Near West Intergenerational School on December 14, 2022 following resolutions was proposed and approved by the board:

**WHEREAS** the mission of Near West Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

### Consent Agenda

**WHEREAS** as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Policies, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions and Expenses over \$25,000, Out of State travel, and transactions between Intergenerational Schools;

**IT IS THEREFORE RESOLVED** that the Near West Intergenerational School Board has reviewed and approves the following Consent Agenda Items:

**1. Minutes of the Regular Board Meeting on October 26, 2022**

**HB21 Verification of Residency Monthly Report**

Six student addresses were verified for the months of November and December respectively. All families were validated using voter registration.

There are currently 0 flags due to incorrect designation of resident district in EMIS (Education Management Information System) in November and December.

**2. Approval of student free lunches for Near West students from December 31, 2022-**

**March 17, 2023.** Near West no longer qualifies for the Community Eligibility Provision (CEP) program due to their low number of economically disadvantaged population.

Near West will now be required to collect household application forms to determine which families are "Free," "Reduced," or "Paid." Until Near West is able to collect these forms and set up a system to charge families, all students will continue to receive free breakfast and lunch. This will be an unbudgeted expense, not to exceed \$20,000 to be paid out of general funds or other monies obtained.

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3. Policies

4. Contracts

- a. **LV Consulting LLC** for leadership coaching and development that aligns to the IG policies including OPES and OTES implementation, Planning and implementing professional learning and data analysis and human capital support. This contract is budgeted and is not to exceed \$10,000 split between the three schools with Near West to pay no more than \$3333.00.

5. Authorized Signer

- a. To be approved as an authorized signer for Lakeshore Intergenerational School
  - i. **Chance Dewerth**, Director of Safety & Facilities, to approve purchases up to \$4,999
  - ii. **Kristia Wiersma**, Model Operations Specialist, to approve purchases for the school up to \$1,000.

6. Personnel Actions

**New Letters of Hire**

- a. **Madison Whatley**, Building Coordinator, effective January 4, 2023 at an annual salary of \$30,000.00, (**prorated to \$16,650.72**) for the remainder of the 22-23 SY. This position is budgeted to be paid out of ESSER or other monies obtained.

**Stipends and Supplemental Pay Agreements**

- a. **Kori Morris**, one-time payment of \$1500.00 for work as RESA Mentor/Facilitator during the 22-23 SY. This position is budgeted to be paid out of ESSER or other monies obtained.  
**Nathan Manthey**, one-time payment of \$1000 for work as Club Lead for the Portfolio Club during the 22-23 SY. This payment is budgeted to be paid out of ESSER or other monies obtained.
- b. **Brittany O'Donnell**, one-time payment of \$1500.00 for work for providing ESL services to students, during the 22-23 SY. This position is budgeted to be paid out of General Funds or other monies obtained.

**Substitute Staff Payout for First Trimester**

Bojko, Katie N.	433.33
Howard, Amelia	15.00
Macey, Jordan (North)	420.00
McAllister, Elizabeth	15.00
Millard, Megan	10.00
Minney, Caitlyn (Hopkins)	15.00
O'Donnell, Brittany A.	380.00
Onda, Lauren	13.33
Szilagyi, Nancy	15.00
<b>Total</b>	<b>1,316.66</b>





## Annual Approval of Treasurer Bond

- a. Douglas J. Mangen--\$25,000 Treasurer Bond

### Education and Enrollment Actions

The Near West Intergenerational School Board Acknowledges the following was reviewed and discussed:

1. Enrollment target of 238 students for the 2023-2024 school year with Re-Enrollment and Early Enrollment beginning January 9, 2023 and ending March 10, 2023.

### Finance Actions

**RESOLVED** that Near West Intergenerational School Board has reviewed and approves the following Financial Action Items:

1. **October and November Financials**
2. **One Time Legacy Masters Degree Adjustment**
  - a. **The following teachers will receive a one- time payment of \$1500:**
    - i. Alison Arko
    - ii. Christopher Meegan
    - iii. Lauren Onda
  - b. **In addition, the 22-23 SY Salaries of the teachers listed above will be increased by \$1620. The increase will be paid \$540.00 as a lump sum payment and the balance will be spread over the remaining pays in the 22-23 SY.**
  - c. **The total unbudgeted adjustment will be \$3120.00 per individual and an aggregate of \$9360.00 to be paid from the fund those employees are currently paid**

### Governance Actions

**Resolved** that Near West Intergenerational School Board has reviewed and approves the following Governance Action Items:

- a. **The Education Policy & Practice Group:** Consultant will work with the administration and building leaders, to build the necessary knowledge skills and disposition and conducted in a school improvement framework. Consulting will run from January 1, 2023 to May 30, 2023. This is an unbudgeted expense not to exceed \$15,000 to be split equally between the schools (\$5,000 each)



- b. **Board On Track** on-line platform that will assist with board on boarding, governance and data driven recruitment and board coaching. The total cost of a one-year membership (12/19/2022 to 12/18/2022) is not to exceed \$6,000. This is an unbudgeted expense to be paid for out of general fund or other monies obtained and to be split equally between the three schools (\$2,000).

*LWCarp*

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Lynn Carpenter, Chair



<b>Title</b>	02b. Near West Docket Resolutions - December 14, 2022
<b>File name</b>	02b. Near West Resolutions.pdf
<b>Document ID</b>	f9b564dbae16931a71994122382a01b8310f92b
<b>Audit trail date format</b>	MM / DD / YYYY
<b>Status</b>	● Signed

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## Document History

 SENT	<b>01 / 10 / 2023</b> 14:35:59 UTC	Sent for signature to Lynn Carpenter (lcarpenter@igschools.org) from acascio@igschools.org IP: 174.100.164.29
 VIEWED	<b>01 / 10 / 2023</b> 16:56:23 UTC	Viewed by Lynn Carpenter (lcarpenter@igschools.org) IP: 75.185.57.244
 SIGNED	<b>01 / 10 / 2023</b> 16:57:04 UTC	Signed by Lynn Carpenter (lcarpenter@igschools.org) IP: 75.185.57.244
 COMPLETED	<b>01 / 10 / 2023</b> 16:57:04 UTC	The document has been completed.